

## Important Information

By submitting the application, the participant/exhibitor agrees that the data provided for their participation in GPEC<sup>®</sup> are made available to contracting partners of EMW GmbH. This only applies to contracting partners related directly to GPEC<sup>®</sup> in Leipzig.

Part of participating in GPEC<sup>®</sup> in Leipzig is the mandatory use of services provided by contracting partners of EMW GmbH and their vicarious agents (e.g. stand building companies, agencies, etc). Concerning the field of exhibition logistics this applies from the arrival of the vehicle on the exhibition grounds Leipzig and ends with the completed loading of the departing vehicle.

### Exhibitor Manual

Please note the deadlines for the submission of the forms of EMW GmbH (GPEC<sup>®</sup>).

### OSC of Leipziger Messe

Along with the login details for the exhibitor manual, you have received a link for the OSC of Leipziger Messe. Please enter your email address there and you will automatically receive login details for the online ordering system.

**Electricity and water connections can only be ordered via the Leipziger Messe online shop until April 24, 2026!**

Other services can be ordered up to 4 weeks before the start of construction at the latest.

### Parking

Please have a look at the sheet "How to get there and parking".

### Charging stations for electric vehicles

Charging stations are available in the parking lot in front of the CCL.

### WLAN

WLAN is available free of charge.

Stable connections (e.g. LAN) can be ordered in the online shop of Leipziger Messe.

### Forwarding agent

For forwarding services please contact the official GPEC<sup>®</sup> forwarding agent:

DHL Global Event Logistics GmbH

Messe-Allee 1, 04356 Leipzig

+49 (0) 341 678 7244

email: fairs.lej@dhl.com

### Vehicles as exhibit

For all important information concerning vehicles as exhibit, please see form **E12** in the Exhibitor Manual.

### Media / Press

An overview of publications admitted to GPEC<sup>®</sup> is included in the exhibitor's kit that you get on site.

### **Film- und Fotoverbot**

**Photographing or video filming is strongly prohibited** in the exhibition halls (this applies **also to sound recordings**). Exceptions may be granted on application to the organizer. Each exhibitor may lift this prohibition for their individual stand without photographing / filming neighbouring stands or visitors. Please inform the organizer in case of offences.

### **Weapons, prohibited objects (according to WaffG) and other sensitive exhibits**

Please note that these exhibits are allowed on the stands only from Tuesday, 19 May from 1600 hrs. They should be removed from the stands first on Friday, 22 May from 1500 hrs. In this respect, please note **form E4**.

Weapons, prohibited objects and other sensitive exhibits have to be secured on the stands and prevented of theft.

### **Security in the hall**

Outside show hours the exhibition hall is secured by an armed double patrol with watchdog. For exhibition stands and exhibits each exhibitor is responsible. Respective services can be ordered in the online shop of Leipziger Messe.

### **Exhibition stands**

Please pay attention that you have booked exhibit space only with the GPEC<sup>®</sup> organizer. The exhibitor is responsible for stand building. Companies can make use of the offers of the companies FAIRNET and M3 (included in this manual) or commission their own shell scheme constructor.

Stands have to be divided from each other with stand building material.

The exhibitor is responsible for waste removal and other services. Please use the respective forms of Leipziger Messe.

### **First aid**

The Accident Help Center is located in the Congress Center Leipzig (CCL) on level +1. Here you receive first aid for minor injuries.

The Accident Help Center can be reached by phone at +49 341 678-9115.

### **Prices**

All prices mentioned are net if not stated otherwise. Please add 19 % VAT